

for Nonprofit Leadership Succession Plan Development

Organizational Information

1. Does the organization for which you are submitting this application have IRS 501(c)(3) designation?
2. What is the legal name of the organization?
3. What is the name under which the organization does business (if different from the legal name)?
4. What year was the organization founded?
5. What is the organization's mission?
6. Where is the organization located?
7. What is the organization's service area?

Contact Information

8. Who is the primary contact for this grant?
9. What is the primary contact's email address?
10. What is the primary contact's phone number?
11. What is the name of the organization's chief executive?
12. What is the name of the organization's current board chair?

Staff Information

13. How many full-time staff members are in the organization?
14. How many part-time staff members are in the organization?
15. In what year did the chief executive assume his/her current role?

Succession Planning

16. If you receive this grant, will you be updating an existing succession plan or creating the organization's first succession plan?
17. What is the primary motivation for applying for this grant?
18. Why is having a functional succession plan important for your organization and what are the risks with not having one?
19. How will this grant support your organization in the long-term?
20. If the grant should be awarded to your organization, who will work on the succession plan and what are their roles?

Grant Submission

21. By checking this box, I certify that the organization's chief executive is signing off on the submission of this grant application and, if awarded, will assume a leadership role in developing the succession plan.
22. By checking this box, I certify that the organization's board chair is signing off on the submission of this grant application and, if awarded, will assume a leadership role in developing the succession plan.
23. By checking this box, I understand that should the grant be awarded, it will be paid in two installments. The first installment of \$1,500 will be disbursed following selection for the grant (approximately March 15, 2021). The second installment of \$3,500 will be disbursed after the submission of a succession plan that meets the criteria set forth by the grants committee (approximately November 1, 2021).